

NOTICE OF TEMPORARY, FULL-TIME JOB OPPORTUNITY

CHIPPEWA HOTEL CO., INC., D/B/A CHIPPEWA HOTEL

Hotel Clerk

4/13/2019 through 11/4/2019

Mackinac County

Chippewa Hotel Co., Inc., d/b/a Chippewa Hotel is seeking to employ 4 people in the position of Hotel Clerk from April 13, 2019 through November 4, 2019.

Involves accommodating hotel patrons by registering and assigning rooms to guests, issuing room keys, transmitting messages, keeping records of occupied rooms and guest accounts, making and confirming reservations and presenting statement to and collecting payments from departing guests. No prior experience or education is required. Shifts of 8 hours. Shifts are: 7:00 a.m. to 3:00 p.m. or 3:00 p.m. to 11:00 p.m. Days of week vary. Business is open 7 days a week. Wages of at least \$10.29 per hour with overtime available at time-and-a-half when applicable. On-the-job-training not available. Raises and bonuses available based on performance. Housing available at \$75.00 per week. Meals available at \$40.00 per week. Neither a condition of employment, and will be deducted bi-weekly. Employer will make no deductions from the worker's paycheck except those required by law. Transportation (including meals and, to the extent necessary, lodging) to the place of employment will be provided, or its cost to workers reimbursed, if the worker completes half the employment period. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. Equipment/tools/supplies will be provided at no cost. Employer will not provide daily transportation to and from the work site. The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 6- or 12-week period of the total employment period. Four job openings. Employer: Chippewa Hotel Co., Inc., d/b/a Chippewa Hotel, 7221 Main Street, Mackinac Island 49757; 906-847-3341; www.chippewahotel.com. Please apply at your local Michigan Works office, located here: Michigan Works! 10 North State Street, Saint Ignace, MI 49781; (906) 643-8158 or <http://www.michiganworks.org/about-michigan-works/one-stop-service-centers>.

Job Order No. _____.